

Officer Delegated Decision

Date: 13 th August 2026
Decision: Under Chief Officer urgency powers, extend the on-site commencement milestone set by Cabinet on the 9 th October 2025 associated with the delivery of the Mampitts Community Hub Project, Shaftesbury.
Key Decision: Yes/ No Please see definition below.
Reason(s) for Decisions: To allow a small extension of time to enable the legal agreements associated with the project to be finalised and signed prior to the on-site commencement of works. The extension of time would enable the project to proceed to delivery stage, avoiding financial risks that could otherwise arise with any time delay caused by referring the matter back to Cabinet for decision.
Decision Maker (Name and Title): Steven Ford – Assistant Chief Executive
Alternative options considered and rejected: A referral back to Cabinet for decision on whether to grant an extension of time to the milestone. This option was considered within the Chief Officer decision. Obtaining a decision at Cabinet would incur an extended time delay, this action was considered to carry risks that could threaten the delivery of the project including additional costs and building contractor availability.
Any conflict of interest declared by any member consulted: None
Any dispensation granted in respect of any declared conflict of interest: None

Definition of Key Decisions

Key decisions are defined in the Constitution as decisions of the Cabinet which are likely to -

- "(a) result in Dorset Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates namely where the sum involved would exceed £500,000; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in Dorset."

How to complete this pro forma:

- (1) The date of the decision.
- (2) A brief description of the decision.
- (3) The reasons for the decision.
- (4) Officer title.
- (5) Details of any alternative options considered and rejected by the officer when making the decision.
- (6) Any conflict of interest declared by any member who had been consulted by the officer which relates to the decision.
- (7) Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest.

N.B. Please avoid using acronyms